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Summary of 4/24/00 Faculty Senate Meeting

CALL TO ORDER

APPROVAL OF THE MINUTES

ANNOUNCEMENTS

1. Call for Press Identification
2. Comments from Chair McDevitt
3. Comments from Chair Kelly
4. Comments from Provost Podolefsky

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

745 Request for Emeritus Status, Mitchell Green, Department of Social Work; Roy Chung, Department of Geography; Wayne Anderson, Department of Earth Science; Susan Doody, Division of HPELS; Kenneth Green, Division of HPELS; Jane Mertesdorf, Division of HPELS; Donald Erusha, Division of HPELS; Margaret Ishler, Department of Curriculum & Instruction

Bowlin moved (Ken Basom seconded) this be combined with Docket Number 661 and addressed there. Motion carried.

746 Request Approval of the Emeritus Policy

Nelson moved (Utz seconded) to docket in regular order. Docketed as item 662. Motion carried.

747 Request approval of the EPC report - Makeup and Missed Classes

Romanin moved (Utz seconded) to docket in regular order. Docketed as item 663.

748 Request approval of the EPC report - Ethic and Academic Responsibility

Nelson moved (Bowlin seconded) to docket in regular order. Docketed as item 664. Motion carried.

749 Request approval of the curriculum reform proposal.

Breitbach moved (Romanin seconded) to docket in regular order. Docketed as item 665. Motion carried.

750 Request to receive/approve the General Education Report - Personal Wellness

Utz moved (Breitbach seconded) to docket at the end of list. Docketed as item 666. Motion carried.

751 Report of the Nominating Committee

Christenson moved (Utz seconded) to docket in regular order. Docketed as item 667. Docketed to be received after the curriculum proposal. Motion carried.

752 Request to receive/approve report on Faculty Governance Review

Utz moved (Breitbach seconded) to docket in regular order. Docketed as item 668. Motion carried.

NEW BUSINESS

OLD BUSINESS

CONSIDERATION OF DOCKETED ITEMS

744 660 Request approval of the honors committee report

Romanin moved (Terlip seconded) to approve for the purpose of discussion.
Motion carried.

745 661 Request for Emeritus Status, Mahmood Yousefi, Department of Economics; Mitchell Green, Department of Social Work; Roy Chung, Department of Geography; Wayne Anderson, Department of Earth Science; Susan Doody, Division of HPELS; Kenneth Green, Division of HPELS; Jane Mertesdorf, Division of HPELS; Donald Erusha, Division of HPELS; Margaret Ishler, Department of Curriculum & Instruction

746 662 Request approval of Emeritus Policy

Romanin moved (Countryman seconded) to approve the Emeritus Policy.
A friendly amendment to the motion was to change the web address to www.uni.edu.

A few words have been changed in the policy.

Romanin moved (Countryman seconded) to table the motion to the end of the meeting so Mixsell could make the changes back to what they were when the motion was made.
Motion carried.

747 663 Request approval of the EPC report on Makeup and Missed Classes

Countryman moved (Kirmani seconded) to approve the report.
A friendly amendment to the motion was to change the web address to www.uni.edu.

748 664 Request approval of the EPC report - Ethic and Academic Responsibility

Bowlin moved (Kirmani seconded) to approve the EPC report.

The total wording is:

"When the object of study is a human being the faculty member should take all due effort to protect and preserve the dignity of the person or persons involved in studies conducted by the faculty member or under the faculty member's supervision. To this end all research conducted by UNI faculty, students and staff that involves human subjects, questionnaires, surveys, interviews, observations, must be reviewed by the University Institutional Review Board before the research ends."

Motion to approve the EPC report as stated carried.

749 665 Request approval of the curriculum reform proposal

Sherry Gable made a substitute motion (Cooper seconded) that the UCC be instructed, working with support staff, and the Board of Regents to streamline the current process.

Motion to substitute carried.

Motion as substituted carried with "no" votes from Power, Jurgenson and Breitbach.

751 667 Report of the Nominating Committee

Ken Basom reported that Laura Terlip and he met, ad-hoc, and have one nomination for Vice-Chair, Syed Kirmani. Kirmani has a PDL in the fall, but should not cause too great a difficulty. Lauren Nelson was nominated for the position of Chair.

Bolwin moved (Utz seconded) to approve the nominations.
Motion carried.

752 668 Request to receive/approve report on Faculty Governance Review

Power moved (seconded) to postpone till next fall.

ADJOURNMENT

Bowlin moved (Nelson seconded) to adjourn.
Motion to adjourn carried
Meeting was adjourned at 5:30 p.m.

DRAFT FOR SENATOR'S REVIEW

**Minutes of the University Faculty Senate Meeting
April 24, 2000**

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PRESENT: Kenneth Basom, Michael Blackwell, Mary Boes, alternate for Katherine van Wormer, Bud Bowlin, Karen Couch Breitbach (Sherry Gable filled in for Breitbach who had to leave early), David Christensen, Carol Cooper, Lyn Countryman, Jim Jurgenson, Jim Kelly, Syed Kirmani, Suzanne McDevitt, Lauren Nelson, Dan Power, Tom Romanin, Laura Terlip, Richard Utz, Shahram Varzavand, Barbara Weeg.

ABSENT: Chris Ogbondah

CALL TO ORDER: Vice-Chair McDevitt called the Senate to order at 3:17 p.m.

APPROVAL OF MINUTES

Tabled till fall.

CALL FOR PRESS IDENTIFICATION: Jeff Scudder, Northern Iowan; Andrew Wind, Waterloo-Cedar Falls Courier.

COMMENTS FROM FACULTY SENATE CHAIR McDEVITT:

Chair McDevitt presented certificates to the Chair of the Faculty, Jim Kelly and Bud Bowlin, Jim Jurgenson, and Lyn Countryman, Senators who have completed their terms on the Senate. McDevitt commended Jim Jurgenson for his work as chair of the Senate Budget Committee.

McDevitt reported that she, Kate Martin of the Library, and Richard Utz have been working on the

Interinstitutional Committee on Scholarly Communication, which has been a committee of the three universities, working on the crisis in scholarly communication, which covers partly, the incredible climb in costs for acquisitions in libraries, but also covers a range of other issues. Next year there will be an ongoing campaign to bring these issues to the faculty and to the public.

Kate Martin handed out brochures which detail the problems, including: Problems with the current system: High costs for print journals and books; High costs of electronic publishing; Loss of control in the marketplace; and Loss of control through copyright. The brochures list ideas for what can be done by faculty members and members of the campus community to make a difference. The full campaign to educate the faculty and to involve them in this issue, and to educate the governor's office and legislature, will actually take place next fall. The task force will be working with the Provost's group and the Board of Regents to create a concerted and coherent public relations and educational campaign.

Winding up her remarks, McDevitt expressed her feelings of a good year in the Senate and thanked everybody for their cooperation.

COMMENTS FROM FACULTY CHAIR KELLY:

Chair Kelly expressed his appreciation in getting to work with the Senate and getting to know members better. He wished McDevitt well when she takes over his position as Faculty Chair. He said he looks forward to working with the Senate again next year in a different capacity, such as various kinds of committees. Kelly stressed that we need to have more people involved with committees and it needs to start with the junior faculty.

COMMENTS FROM PROVOST PODOLEFSKY:

Provost Podolefsky thanked the Senate for their outstanding work this year. He reported that, at the April Board Meeting the Board of Regents passed all of the Masters in Accounting, the Bachelors Degrees, the minors and the 114 additional courses and the 89 dropped courses.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

745 Request for Emeritus Status, Mitchell Green, Department of Social Work; Roy Chung, Department of Geography; Wayne Anderson, Department of Earth Science; Susan Doody, Division of HPELS; Kenneth Green, Division of HPELS; Jane Mertesdorf, Division of HPELS; Donald Erusha, Division of HPELS; Margaret Ishler, Department of Curriculum & Instruction

Bowlin moved (Basom seconded) this be combined with Docket Number 661 and addressed there. Motion carried.

746 Request Approval of the Emeritus Policy

Nelson moved (Utz seconded) to docket in regular order. Docketed as item 662. Motion carried.

747 Request approval of the EPC report - Makeup and Missed Classes

Romanin moved (Utz seconded) to docket in regular order. Docketed as item 663.

748 Request approval of the EPC report - Ethic and Academic Responsibility

Nelson moved (Bowlin seconded) to docket in regular order. Docketed as item 664. Motion carried.

749 Request approval of the curriculum reform proposal.

Breitbach moved (Romanin seconded) to docket in regular order. Docketed as item 665.
Motion carried.

750 Request to receive/approve the General Education Report - Personal Wellness

Utz moved (Breitbach seconded) to docket at the end of list. Docketed as item 666.
Motion carried.

751 Report of the Nominating Committee

Christenson moved (Utz seconded) to docket in regular order. Docketed as item 667.
Docketed to be received after the curriculum proposal.
Motion carried.

752 Request to receive/approve report on Faculty Governance Review

Utz moved (Breitbach seconded) to docket in regular order. Docketed as item 668.
Motion carried.

NEW BUSINESS

OLD BUSINESS

CONSIDERATION OF DOCKETED ITEMS

744 660 Request approval of the honors committee report

Romanin moved (Terlip seconded) to approve for the purpose of discussion.
Motion carried.

Jay Lees, representative of the Provost's Committee for an Honors Program, reported that the Committee was begun at the beginning of this academic year. The initiative was, that in all of the versions of the Strategic Plan, there is an initiative for a university wide honors program. The Senate passed, two years ago, an Honors Program for the College of Social & Behavioral Sciences. It has been a real success with a beginning student participation of about 20 students and now has around 60. Deans of other colleges have indicated they would like to start something similar. It was thought that it might be better to start a university wide program. The Honors Committee has investigated many avenues toward this goal. The committee feels an honors program would be a useful recruiting tool to get highly motivated students to come to UNI.

So that the program would not be "elitist" and appear to diverge resources away from the rest of the students to the few, the committee tried to draw up something that will be of value to the whole university. The committee chose to define this program in ways that would emphasize qualities and characteristics that would help integrate it into the life of the entire university and making it a closer academic community. It is important not to isolate either the program or the students participating in it from the rest of the university. The main arguments for the program are: To recruit good students; Making it accessible to every student who deserves it, including transfer students; Not making it a program that is focused on the major; Added an honors thesis or project that would be related to the student's major; Courses offered should not just be provided for the honors students, but want faculty to teach in these courses who are

interested in experimenting with different techniques of teaching that they otherwise might not try in a large class, with the hope that if these techniques work they can be applied in larger classes. An issue has been raised of "siphoning off" the best students so they are in a few classes. The program has been limited in size - capped at 5% - and may be changed in the future. Those students would be required to take only 25% of their courses in honors courses, so the majority of classes that they would be taking would be integrated into the general university population. The program does not identify specific courses that necessarily have to have honors sections; participation in this program is voluntary.

Questions raised were:

How is the program going to be sponsored? Initial cost, etc.?

Podolefsky replied that his office had set aside a certain amount of funds, but most of the funds would come from general funds, but he also felt we could attract donors to endow an honors program. This program is a very attractive kind of thing for donors to do.

Would the part-time director be part-time teacher, also? Someone who is already here?

Yes.

Are there costs that are not figured in? For instance, there will be people teaching these sections which would be outside of what they normally teach.

If they are gen ed courses, they are courses that are already being taught. If they are electives, it would be the same thing. There probably will be some extra, but not that many. It's not so much a matter of adding more courses, but rather just designating one course as an honors course.

Vicky Grimes addressed the Senate with her views of an honors program. She feels very strongly that we need this.

Discussion followed.

Romanin moved (seconded) to approve the honors program.

Motion carried.

745 661 Request for Emeritus Status, Mahmood Yousefi, Department of Economics; Mitchell Green, Department of Social Work; Roy Chung, Department of Geography; Wayne Anderson, Department of Earth Science; Susan Doody, Division of HPELS; Kenneth Green, Division of HPELS; Jane Mertesdorf, Division of HPELS; Donald Erusha, Division of HPELS; Margaret Ishler, Department of Curriculum & Instruction

Chair McDevitt said that we have a number of notable people on this list for Emeritus Status: Mahmood Yousefi, who served the university well as Vice President for Academic Affairs prior to his illness; Wayne Anderson was the founder of the Department of Earth Science; Mitch Green, on a personal note, was very supportive to Chair McDevitt during her first year at the university; Cooper commended the people from her department (HPELS) who have given a lot of direction, as well as Peg Ishler who directed Teacher Ed; and Roy Chung, who was one of the last persons hired in the '50's to retire.

Nelson moved (Utz seconded) to approve Emeritus Status.

Motion carried.

746 662 Request approval of Emeritus Policy

Material included in the packets included the recommendation that Scott Cawelti's group, the Emeritus Council, proposed two years ago, which stipulated 10 years of service at UNI and 20 years overall. The proposed change now, is simply to take away from the policy, the specifics, and make the specifics a

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matter of ongoing negotiation between the Emeritus Council and the Administration.

Romanin moved (Countryman seconded) to approve the Emeritus Policy.

Discussion followed.

A friendly amendment to the motion was to change the web address to www.uni.edu.

A few words have been changed in the policy.

Romanin moved (Countryman seconded) to table the motion to the end of the meeting so Mixsell could make the changes back to what they were when the motion was made.

Motion carried.

747 663 Request approval of the EPC report on Makeup and Missed Classes

Countryman moved (Kirmani seconded) to approve the report.

Discussion followed.

Concerns raised included the phrase "educationally appropriate activity" because someone may not consider athletics educationally appropriate activity.

Chair McDevitt explained to the Senate that the documents included in the packet contains what the EPC sent forward and two other documents, which were the documents originally brought to the Senate, one of which was brought by a former Senator, Ken DeNault, and the other one was brought by the Intercollegiate Athletic Advisory Committee. The EPC took those two documents and prepared their recommendation for the Senate.

The changes recommended by the EPC: #4. Handle at the departmental level before going to a higher level. On another policy generally there were minor wording changes because the question arose as to whether this should be broader than focusing on athletics or not athletics. The wording that if it is less than 2 weeks notice they should meet with the professor was left in. Removed the requirement that mandated teachers to provide the equivalent alternatives, based on lab, so that if a lab wasn't going to be done it wouldn't have to be remade by the one student.

Professor Wilkinson, faculty representative to the NCAA, and representative for the Chair of his department, addressed the senate. He recommended that the current wording in Item 3, "Faculty should not penalize a student for missing a class or exam for a University sponsored or sanctioned event" should stay in the policy. He says that the policy is working about 95% of the time and so it's not broken to the point where we can't fix it. Usually it comes down to a contest between an instructor and a student as to what is an appropriate makeup. Students sometimes feel that the makeup test is harder or is not an appropriate substitute. Wilkinson suggested that a policy that is fair to all concerned, that doesn't require that someone sit back and make a decision on whether something is educationally appropriate or not, but let it serve university sponsored and sanctioned events.

Power moved (Kirmani seconded) to make a formal amendment on line 3, where it says, "for an educationally appropriate activity, including university sanctioned or sponsored events"?

Motion carried.

Bowlin voiced concern about the wording that faculty should not penalize a student for missing a class or exam when students are graded for class participation. Professor Austin said that, though the student

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suffers from lack of participation, he/she is not actually penalized because of not attending class. A penalty would be, for instance, if you miss 3 classes you fail.

The question was called for the motion, to approve the policy with the added wording, under 3, for a class or exam for an educationally appropriate activity, including university sanctioned or sponsored events.

Motion carried.

Dr. Bowlin voted no.

748 665 Request approval of the EPC report - Ethic and Academic Responsibility

Bowlin moved (Kirmani seconded) to approve the EPC report.

Discussion followed.

Terlip questioned the Human Subjects Review process - #1.6. Faculty must always seek approval for human subjects, but Terlip is not sure if students do that. As faculty members are we responsible for making students aware of this policy? Most student research comes under faculty supervision, usually as a class project. Under scholarly responsibilities, it specifies for the faculty. Laura questioned whether the students need to do this too. The second sentence does specify all faculty, students and staff.

Nelson proposed that we amend Item #1.6 and add, at the end of the first sentence, "in studies conducted by the faculty member or under the faculty member's supervision".

The total wording is:

"When the object of study is a human being the faculty member should take all due effort to protect and preserve the dignity of the person or persons involved in studies conducted by the faculty member or under the faculty member's supervision. To this end all research conducted by UNI faculty, students and staff that involves human subjects, questionnaires, surveys, interviews, observations, must be reviewed by the University Institutional Review Board before the research ends."

Motion carried with no votes from Power, Jurgenson and Breitbach.

Motion to approve the EPC report as stated carried.

As a point of information, Russ Campbell reminded the Senate that this is policies and procedures and has to be forwarded to the Board of Regents for approval.

751 667 Report of the Nominating Committee

Ken Basom reported that Laura Terlip and he met, ad-hoc, and have one nomination for Vice-Chair, Syed Kirmani. Kirmani has a PDL in the fall, but should not cause too great a difficulty.

Lauren Nelson was nominated for the position of Chair.

Bolwin moved (Utz seconded) to approve the nominations.

Motion carried.

749 665 Request approval of the curriculum reform proposal

Murray Austin gave a brief description of the proposal. The intent of the proposal is to put the responsibility for curriculum in the hands of the people who are teaching, delivering, evaluating and judging it. In most cases that is departments, in some it is faculties or programs. What the committee tried to do is to separate the curricular process so that routine changes, changes such as new courses being offered by departments, changes in names, etc., basically be handled at the department level or at the appropriate faculty level, or at the appropriate faculty level. For programs that require Board of

Regents approval, some other system should be done, but the idea there would be to set up an ad-hoc committee to deal with that specific issue. Austin would like to see the Senate approve the kind of revisions talked about, in principle, and then appoint a mechanism, a committee or ask the chair to appoint a committee, to develop, over the next 6 months or so, an implementation procedure which would come back to the Senate, but would basically allow us to put into work a new curriculum system which would involve a web site, interaction, some consultation and clearance, where it is appropriate. Also one which would save the paper work and put the responsibility, but would recognize the needs of the Registrar's office, such as the technical things about when changes have to be done so that they are in the catalog.

Jurgenson moved (Basom seconded) to approve the curriculum reform proposal.
Discussion followed.

McDevitt had turned the meeting over to Nelson and then handed out a memo about the consultation process involved in the curriculum reform proposal.

Consultation took place with the following groups:

The senates of CNS , CBA, COE and CHFA; the Graduate Council, University Curriculum Committee, Academic Affairs Council, Council of Heads, Assistant Vice-President for Academic Affairs, Registrar and the Secretarial staff involved in the process of producing the catalog.

The main concerns were:

- 1: Too much authority placed in the hands of administrators
- 2: How would the general education and council on teacher education materials be reviewed
- 3: Consultation would be neglected

The proposal was modified to include mechanisms for focusing authority with the respective faculties and to address other concerns.

Overall, more resistance was anticipated than was received. The conversation during the consultations in the majority of groups quickly moved from should the process be reformed, to how can the proposal under consideration be modified to meet the needs of all concerned.

The proposal is significantly changed from the original version to the present one. The significant changes include the language around budgets, and substituting instead, approval by the Board of Regents, changing the role of the deans from arbiters to conveners of faculties of their respective departments so that you have a direct consultatory process to resolve conflicts from the very people that are involved in the conflict, rather than having it from another group. Another question asked was how the general education program would be reviewed under this new curriculum proposal? It should be noted that the gen ed does not now come before the Senate except in content reports, annually. The UCC does not now look at the gen ed except course by course. The Council on Teacher Education also has the capacity to review things.

Nelson said that a number of things had gone out by e-mail and asked if senators had reviewed their e-mail. Most had. Copies were distributed.

Romanin asked just what the motion on the floor is. It is: To approve the curriculum reform proposal.

McDevitt told the Senate that rules are made to facilitate a process. They are not made just to be commandments. The important thing to figure out is what is the process that we want to have and what are the risks entailed in changing the rules that we have now? The risk that we run is that we have to figure out a new set of guidelines by which to report changes. That doesn't mean that:

1. That people will start wholesale changes of the curriculum. People will continue to make changes in the same way they always have. The changes will emerge naturally as knowledge advances and as student needs become apparent.
2. When we say there are restrictions on the catalog, the restrictions are those that we place on the catalog, not that the catalog places on us. We determine what the end product should be and then develop a process to get to that. If we determine that we want to have a curriculum that evolves and remains within the purview of the faculty that are developing it, we have to keep in mind the end point that we want to get to, not the rules that we see ourselves bound by now. The rules can evolve and change. The end point is what is important.

Sue Koch reported they had just had the Board Meeting last week where the curriculum proposals were approved, and they were all approved. What we need to keep in mind if we were going to be doing some changes in the process, is not a concern. What they need to have is, every two years like the other two institutions, we report to them our catalog changes. New programs, which have to be approved by the Board, can go to them at any time. We have chosen to include them in our curriculum packet which includes the catalog changes. There was only one issue, at the Board of Regents' meeting, with our curriculum packet that they were interested in discussing. They had no questions about any of our new programs. They did want to talk about the balance between dropped courses and added new courses.

Sherry Gable made a substitute motion (Cooper seconded) that the UCC be instructed, working with support staff, and the Board of Regents to streamline the current process:

Discussion followed.

(Nelson had to go to class so turned the meeting back to McDevitt.)

The current UCC consists of: One elected member from each of the colleges; two at large members; Sue Koch is designated as Chair because of her position. Ex-officio members include one from the Graduate Council; one from the Library, one from the General Education Council.

Call for the question: The substitute motion is to charge the UCC to devise a new curriculum process to answer the problems inherent in the current.

Motion carried.

The UCC is asked to report back to the Senate by the last meeting of the fall term.

Mahammed Fahmy complimented the UCC on their hard work.

Mixsell passed out revised Emeritus Policy which will read 1. Staff at retirement or resignation 2. Addition of full-time or part-time after creditable 3. Adjustment to the web address to use the general address of www.uni.edu.

Cooper moved (Bowlin seconded) to take the motion on Emeritus Policy off the table.

Motion carried.

Motion to approve the Emeritus Policy carried.

752 668 Request to receive/approve report on Faculty Governance Review

Power moved (Nelson seconded) to postpone till next fall.

Bowlin moved (Nelson seconded) to adjourn

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Motion to adjourn carried

Meeting was adjourned at 5:30 p.m.

Prepared by Judy Schreiber